

**HIGH DESERT RESIDENTIAL OWNERS ASSOCIATION  
REGULAR BOARD MEETING MINUTES**

**April 18, 2023**

**10555 Montgomery Blvd. NE, Bldg.1, Suite 100**

**Albuquerque, NM 87110**

**Zoom Online Conference**

**5:00 p.m.**

**CALL TO ORDER**

The Board meeting was called to order by President George Marsh at 5:01 p.m. with a quorum present.

**ROLL CALL**

**Board Members Present:**

George Marsh, President  
Steve Hartig, Treasurer  
Bob Howell, Secretary  
Ray Berg, Director  
Camille Singaraju, Director  
Bill Pederson, Director

**Board Members Absent:**

None

**Others Present:**

Legacy Tree Representatives  
Marie Bartholdi, Homeowner  
Linda Otterson, Canyons  
Mark Soo Hoo, Mountain Highlands  
Bill Freer, Desert Mountain  
Mary Martin, Desert Mountain  
Cindy Suiter, Wilderness Canon  
Caroline Enos, Contracts Committee  
Judy Pierson, Fire Prevention Committee  
Russ Rhoades, Natural Resources Committee  
Harrison Jones, Chair of the VM Group (Zoom)  
Nigel Burgess, HOAMCO VP-NM Division  
Erin Brizuela, HOAMCO Assistant Community Manager

Brandy Hetherington, HOAMCO Community Manager

### **APPROVAL OF AGENDA**

A motion was made by Bill Pederson and seconded by Ray Berg to approve the agenda for the April 18, 2023 Board of Directors meeting with one change. The motion was carried unanimously.

The Elena Gallegos project and the Albuquerque Housing Ordinance was added to New Business.

### **APPROVAL OF MINUTES**

A motion was made by Ray Berg and seconded by Bob Howell to approve the minutes of the March 21, 2023 Board Meeting. The motion was carried unanimously.

### **FINANCIAL REPORT**

Steve Hartig discussed the financial reports and he provided the Board with a summary overview of the finances.

### **CONTRACTS COMMITTEE**

Cindy Suiter provided the report. She provided an update on the RFP progress for the Management Contract.

### **VOTING MEMBER GROUP**

Harrison Jones provided the report. He discussed the draft Agenda for the Annual meeting.

### **COMMUNICATIONS & WEBSITE COMMITTEE**

Bill Freer and Mary Martin attended the meeting to present the Welcome packet that the committee is proposing for use when a home is purchased.

The report was included in the Board packet.

### **TRAMWAY CLEAN-UP**

The report was included in the Board packet.

The Tramway clean up will be held on April 22, 2023 at 10:00am.

### **WELCOME COMMITTEE**

There was no report.

### **NCC/MODIFICATION COMMITTEE**

The modifications log was included in the Board packet. The April 2023 NCC minutes were included in the Board packet.

### **FIRE PREPAREDNESS COMMITTEE**

Judy Pierson provided the report.

She discussed the projects that the committee has in progress. It was announced that she will be taking a sabbatical from the committee and will act in the capacity as a special advisor.

### **NATURAL RESOURCES COMMITTEE**

Russ Rhoades provided the report.

The report was included in the Board packet.

### **NOMINATING COMMITTEE**

Ray Berg provided the report.

The reports and the details of the Board Meet and Greet event were included in the Board packet.

### **LANDSCAPE COMMITTEE**

Camille Singaraju provided the report. She discussed the ongoing activities of the committee, including the review of all of the arroyos in High Desert.

The report was included in the Board packet.

### **MANAGEMENT REPORT**

Brandy Hetherington provided the report. She discussed the project summary log and the various projects that are in progress. Also discussed were the Landscape Log and the Vet Sec report.

The Board packet included the project summary, the Landscape logs and the Vet Sec report.

## **NEW BUSINESS**

**Legacy Tree Care:** Representatives from Legacy Tree Care attended the meeting to discuss the current state of the trees in High Desert, and what services they provide regarding tree care.

**Security Cameras:** The board packet included three bids for security cameras in the Canyons, Desert Mountain, and Trillium. The Board discussed the three bids. A motion was made by Bob Howell and seconded by Ray Berg to approve the Thompson Security bid for all three villages. The motion was carried unanimously.

**Gated Village Chairperson:** A motion was made by Bill Pederson and seconded by George Marsh to approve Dan Kropp as the Chairperson for the Gated Village Committee. The motion was carried unanimously.

The Board packet included the SOI for Dan Kropp.

**Sunset Ridge VM:** A motion was made by Camille Singaraju and seconded by Ray Berg to approve Joan Luciano as a Voting Member to Sunset Ridge. The motion was carried unanimously.

The Board packet included the SOI for Joan Luciano.

**Management Contract Extension:** The Board discussed an extension for the Management Contract with the consideration that the RFP process may exceed the expiration of the current contract with HOAMCO. A motion was made by Steve Hartig and seconded by Bill Pederson to approve the HOAMCO management contract extension. The motion was carried unanimously.

The management agreement amendment was included in the Board packet.

**Voting Member Election Policy:** A motion was made by Ray Berg and seconded by George Marsh to approve the Voting Member Election policy update. The motion was carried unanimously.

The policy was included in the Board packet.

**Wilderness Canon Budget Resolution:** A motion was made by Bob Howell and seconded by Ray Berg to approve the Wilderness Canon Budget resolution. The motion was carried unanimously.

The budget resolution was included in the Board packet.

**Academy at Park - Request Stop Signs from the City of Albuquerque:** The Board discussed the request and will look further into what is required by the city.

**Request to trim trees at Pinon Point Village entrance:** The Board discussed the request and tabled it for more information.

**Desert Mountain street light repair:** A motion was made by Bob Howell and seconded by Camille Singaraju to approve the Desert Mountain street light repair for \$8,507.06 to be paid by Desert Mountain reserves. The motion was carried unanimously.

The estimate for the repair was included in the Board packet.

**Gated Villages - Quarterly proactive Gate Maintenance:** The Board packet included maintenance quotes provided by Ironclad for routine gate maintenance. A motion was made by Bob Howell and seconded by Steve Hartig to approve the semi-annual option for gate maintenance. The motion was carried unanimously.

**Green Summit Invoice:** The Board packet included a 2021 invoice from Green Summit for a backflow test.

**Elena Gallegos Open Space:** George Marsh provided an update on the City of Albuquerque's plan to no longer build the education center in the Elena Gallegos open space area.

**Albuquerque Housing Ordinance:** Camille Singaraju provided an update on the City of Albuquerque's housing ordinance initiative and how it will affect HDROA.

**HOMEOWNER FORUM:** The Board opened the meeting at this time to any homeowner present that wished to speak.

**PRESIDENT ANNOUNCEMENT:** George Marsh thanked Neil Wetsch for his service to the Board and the Association.

**NEXT MEETING DATE**

The next meeting of the HDROA Board will be held on May 16, 2023 at 5:00 p.m. at the High Desert Office, 10555 Montgomery Blvd. NE, Bldg. 1, Suite 100.

**ADJOURNMENT**

There being no further business, the meeting was adjourned at 8:00 p.m.

The Board will reconvene in executive session to discuss legal and individual homeowner matters.

Submitted by: Marlena Unis

Approved by: \_\_\_\_\_  
Bob Howell, Board Secretary Date